



# IHSS travel and medical accompaniment timelog

This time log is intended to help UDW/IHSS providers keep track of hours spent traveling between clients and accompanying clients to medical appointments starting October 13, 2015. Accurate and complete documentation will help our union fight for your retroactive pay. **Please also remember to take cell phone photos or make copies of ALL timesheets you send to the state for hours worked between October 13, 2015 and February 1, 2016.** *Note: keep for your records and do not submit with your timesheets.*

Month: \_\_\_\_\_

Travel time				Medical accompaniment			
Day	Hours	Minutes		Day	Hours	Minutes	
1st				1st			
2nd				2nd			
3rd				3rd			
4th				4th			
5th				5th			
6th				6th			
7th				7th			
8th				8th			
9th				9th			
10th				10th			
11th				11th			
12th				12th			
13th				13th			
14th				14th			
15th				15th			
<b>TOTAL</b>				<b>TOTAL</b>			
16th				16th			
17th				17th			
18th				18th			
19th				19th			
20th				20th			
21st				21st			
22nd				22nd			
23rd				23rd			
24th				24th			
25th				25th			
26th				26th			
27th				27th			
28th				28th			
29th				29th			
30th				30th			
31st				31st			
<b>TOTAL</b>				<b>TOTAL</b>			

Provider signature: \_\_\_\_\_

Date: \_\_\_\_\_

Client signature: \_\_\_\_\_

Date: \_\_\_\_\_